

EXIT INTERVIEW FORM

Confidential Employee Feedback

Employee Name:	<i>[Name]</i>	Title:	<i>[Title]</i>
Department:	<i>[Dept]</i>	Last Day:	<i>[Date]</i>

1. Primary Reason for Leaving

- New Career Opportunity Compensation / Benefits Relocation
- Work Environment Career Growth Other:

2. Feedback & Experience

What did you like most about working here?

.....

What could the company improve?

.....

Would you recommend the company as a good place to work?

- Yes No

3. Acknowledgement

Thank you for your feedback. We wish you the best in your future endeavors.

Employee Signature (Optional)

HR Representative Signature

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